

MARYLAND

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)	
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
1. APPLICANT INFORMATION (See instruction 1.)	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)	b. SEX c. RACE
d. DATE OF BIRTH	e. SOCIAL SECURITY NUMBER
f. OTHER IDENTIFICATION NO. (passport, ID card)	
2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.)	
a. YEAR b. COUNTY, CITY, OR TOWNSHIP	c. STATE d. VOTER REGISTRATION NO. (if known)
3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)	
a. LAST DATE OF RESIDENCY	
b. NUMBER AND STREET (Do not use Post Office Box)	
c. CITY, TOWN OR VILLAGE	d. STATE
e. COUNTY OR PARISH	f. ZIP CODE (9 -digit, if known)
4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.)	
5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See instructions.)	
6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See Instructions.)	
7. REMARKS (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.)	
8. AFFIRMATION BY APPLICANT	
X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions)	
a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.	
b. a U.S. citizen temporarily residing outside the U.S.	
c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.	
d. other U.S. citizen residing outside the U.S.	
e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement.	
f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.	
g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.	
h. The information on this form is true and complete.	
i. SIGNATURE OF APPLICANT	
j. DATE	
9. WITNESS/NOTARY ADDRESS AND SIGNATURE (If required by state law)	
DATE SIGNED	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

A. Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.

B. Provide the complete street address of your Maryland voting residence. A post office box is insufficient. If your address includes a rural route, describe its location in Item 7. For example: "on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station." This address must be different from the one provided in Item 4 and must be within the county where this application is being mailed.

C. Print the complete address where you want your ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.

D. Generally, you must list a party affiliation to vote in primary elections. If you do not list a party affiliation, you will be registered as a "decline to affiliate." For the 2000 primary, voters registered as decline may vote in the Republican Party primary. Only registered Democrats may vote in the Democratic Party primary. No other parties hold primaries. Political party affiliation is not required if only requesting absentee ballots for general elections. If you are currently registered and want to change your political party affiliation, you must submit a completed FPCA which includes your new political party choice or "none" to the local election official not less than 84 days before the primary.

E. Check ONE box

F. The applicant must sign and date the FPCA for it to be processed by the local election official.

I. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Maryland and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

B. When To Do It

You may use a single FPCA to request ballots for all elections in a calendar year (for local, state and Federal offices).

(1) **To register and request an absentee ballot**, send a completed FPCA to the local board of elections so that it is postmarked not later than the 25th day prior to the elections in 2000 and not later than the 21st day prior to all elections thereafter (the date on which registration closes).

If you are already registered and only wish to request an absentee ballot, send a completed FPCA or other written correspondence to the local board of elections so that it arrives not later than the Tuesday preceding the election. Any written correspondence must state your name and mailing address, any Maryland residential address that you may have, date of birth, signature, and that you will be out of the jurisdiction on election day.

(2) To return your voted ballot, make sure it is postmarked not later than the day before the election. Your voted ballot must arrive at the local board of elections according to the following timetable:

- Non-presidential primary election or special primary election - not later than 4 p.m. on the Wednesday following election day.
- General election or special election (ballot mailed from within the U.S.) - not later than 4 p.m. on the Wednesday following election day.
- General election, Presidential primary election, or special election (ballot mailed from outside the U.S.) - not later than 4 p.m. on the second Friday following election day.

Local election officials mail absentee ballots approximately 30 to 40 days before the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instruction in Chapter 2, page 12.

C. Oath/Witness Requirements

An oath stating your eligibility to vote by absentee ballot must be signed when returning a voted absentee ballot. The oath states: "Under penalty of perjury, ... I have reason to believe that I will be unable to vote in person on the day of such election and am entitled to vote by absentee ballot under Article 33 of the Maryland Code or the Uniformed and Overseas Citizens Absentee Voting Act; that I have not voted nor do I intend to vote elsewhere in this election."

D. Electronic Transmission of FPCAs and Ballots

- Maryland allows you to send the FPCA for absentee ballot by fax. After faxing, submit the FPCA by mail. You may not submit the FPCA for registration by fax.
- Maryland does not allow you to receive the blank ballot by fax.
- Maryland does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527

(703) 693-5527

1-800-368-8683

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

II. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Maryland and overseas citizens. The term "overseas citizen" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Maryland.

- civilian employees of the U.S. Government serving outside the U.S. and their spouses and dependents (for local, state and Federal office ballots)

- members of the American Red Cross, Society of Friends, or USO serving with the Armed Forces outside the U.S. and their spouses and dependents (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

B. When To Do It

You may use a single FPCA to request ballots for all elections in a calendar year.

(1) **To register and request an absentee ballot**, send a completed FPCA to the local board of elections so that it is postmarked not later than the 25th day prior to the elections in 2000 and not later than the 21st day prior to all elections thereafter (the date on which registration closes).

If you are already registered and only wish to request an absentee ballot, send a completed FPCA or other written correspondence to the local board of elections so that it arrives not later than the Tuesday preceding the election. Any written correspondence must state your name and mailing address, any Maryland residential address that you may have, date of birth, signature, and that you will be out of the jurisdiction on election day.

(2) To return your voted ballot, make sure it is postmarked not later than the day before the election. Your voted ballot must arrive at the local board of elections according to the following timetable:

- Non-presidential primary election or special primary election - not later than 4 p.m. on the Wednesday following election day.
- General election, Presidential primary election, or special election - not later than 4 p.m. on the second Friday following election day.

Local election officials mail absentee ballots out approximately 30 to 40 days before the election.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

C. Oath/Witness Requirements

An oath stating your eligibility to vote by absentee ballot must be signed when returning a voted absentee ballot. The oath states: "Under penalty of perjury, ... I have reason to believe that I will be unable to vote in person on the day of such election and am entitled to vote by

absentee ballot under Article 33 of the Maryland Code or the Uniformed and Overseas Citizens Absentee Voting Act; that I have not voted nor do I intend to vote elsewhere in this election."

D. Electronic Transmission of FPCAs and Ballots

- Maryland allows you to send the FPCA for absentee ballot by fax. After faxing, submit the FPCA by mail. You may not submit the FPCA for registration by fax.
- Maryland does not allow you to receive the blank ballot by fax.
- Maryland does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527
(703) 693-5527
1-800-368-8683

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Bars to Registration and Voting

Persons serving a sentence, parole or probation for an infamous crime or convicted in more than one proceeding for such a crime or under guardianship for mental disability may not register or vote.

B. Removal From Voter Roll

A person who has apparently moved out of a county can be removed from the voter roll for failing to provide a current address and then failing to vote in two general elections.

C. Action on Registration Requests

Qualified voters are sent an absentee ballot.

D. Action If Registration Is Denied

Persons denied registration may appeal to the county circuit court. Consult a legal assistance officer or civilian counsel.

E. Where To Send It

Mail the FPCA to the Board of Elections, county of voting residence, as listed below:

County	County Seat	Zip Code
Allegany	701 Kelly Road, Suite 213	
	Cumberland	21502-3401
Anne Arundel	P.O. Box 490	
	Glen Burnie	21060-0490
Baltimore City	Benton Office Bldg., Room 129	
	417 E. Fayette Street	
	Baltimore	21202-3432
Baltimore County	305 West Chesapeake Ave., Suite 310	
	Towson	21204-4408
Calvert	P.O. Box 798	
	Prince Frederick	20678-0798
Caroline	Health & Public Services Bldg.	
	403 S. 7th Street, Suite 247	
	Denton	21629-1335
Carroll	225 N. Center St.	
	Westminster	21157-5194
Cecil	129 E. Main Street	
	Court House, Rm. 332	
	Elkton	21921-5970
Charles	P.O.Box 908	
	La Plata	20646-0908
Dorchester	P.O. Box 414	
	Cambridge	21613-0414

County	County Seat	Zip Code
Frederick	Winchester Hall	
	12 E. Church St.	
	Frederick	21701-5447
Garrett	203 S. Fourth Street	
	Court House, Room 108	
	Oakland	21550-1584
Harford	18 Office Street	
	Bel Air	21014-3778
Howard	8659 Baltimore National Pike	
	Ellicott City	21043-4126
Kent	215 Washington Avenue	
	Chestertown	21620-1312
Montgomery	P.O. Box 4333	
	Rockville	20849-4333
Prince George's	14701 Governor Oden Bowie Dr.	
	Suite 101	
	Upper Marlboro	20772-3070
Queen Anne's	County Annex Bldg., Box 274	
	Centreville	21617-0274
St Mary's	P.O. Box 197	
	Leonardtown	20650-0197
Somerset	P.O. Box 96	
	Princess Anne	21853-0096
Talbot	P.O. Box 353	
	Easton	21601-0353
Washington	33 W. Washington Street	
	Hagerstown	21740-4834
Wicomico	P.O. Box 4091	
	Salisbury	21803-4091
Worcester	100 Belt Street	
	Snow Hill	21863-1290

“Vote! And Change Your Future”

by George Hunt, Elkton, Maryland